

**Municipality/Organization: Town of West Boylston**

**EPA NPDES Permit Number:**

**MaDEP Transmittal Number: W-**

**Annual Report Number  
& Reporting Period: May 2004 – April 2005**

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## **NPDES PII Small MS4 General Permit Annual Report**

### **Part I. General Information**

**Contact Person: John K. Westerling**

**Title: Director of Public Works**

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### **Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Signature:**

**Printed Name:**

**Title:**

**Date:**

*John K. Westerling*

JOHN K. WESTERLING

DIRECTOR OF PUBLIC WORKS

4/29/05

## **Part II. Self-Assessment**

The town of West Boylston's budget has been limited this fiscal year and monies were not available for the engineering required to map its stormwater infrastructure. Much of the infrastructure has already been mapped; however, the remainder will take place after July 1, 2005.

West Boylston's budget challenges have led to a cut in programs, diminished services, etc.

West Boylston is committed to full compliance with its NOI as witnessed by its Town Meeting warrant article to fund \$28,000 for required engineering services to fully map its stormwater infrastructure.

Listed below are all of the activities that were required in the second year of the permit and the activities that have taken place. Activities that are not required at this time have not been listed. Details of those activities can be found in the Permit.

I thank the Town Administrator, the Board of Health, the DPW, the School Department, the DCR's Water Quality Department, and the rest of the Municipal Team and other individuals that have contributed to this program.

### Part III. Summary of Minimum Control Measures

#### 1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
1a	Air stormwater message on local cable channel	DPW	Air one new message for two weeks quarterly	Language has been drafted and will be aired on the local cable access channel.	Continue to air messages.
Revised					
1b	Add stormwater information to website	DPW	Complete update by the end of the second permit year	Links to DEP and EPA websites have been posted on the town's website.	Continue to post links.
Revised					
1c	Distribute/post non-point source pollution posters	DPW	Post in town-owned buildings	A non-point source pollution poster has been posted in the municipal office building.	Continue to post posters.
Revised					
1d	Inform residents of town recycling programs	DPW	Distribute program schedule to all town residents	The enclosed WEST BOYLSTON RECYCLING INFO was mailed to all town residents.	Mail the enclosed WEST BOYLSTON RECYCLING ONFO to all town residents.
Revised					

#### 2. Public Involvement and Participation

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 2</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities – Permit Year 3</b>
2a	Collect household hazardous waste from residents	DPW, Board of Health	Join in Holden's hazardous waste collection day twice per year	Two hazardous waste collection days were held in May 2004 and October 2004.	Hazardous waste collection days will be held in May 2005 and October 2005 (see the enclosed flyer).
Revised					
2b	Implement annual, volunteer waterways clean-up day	DPW			Plans will be implemented with the cooperation of the local Conservation Commission, DCR, and Greenways Task Force.
Revised					
2c	Develop storm drain stenciling program	DPW		The storm drain stenciling program has been developed. Storm drain stenciling will begin once the winter's sand has been swept from the streets (June 2005)	Any faded stencils will be repainted by the DPW.
Revised					
2d	Make SWMP available for public review/comment	DPW	Post SWMP on town website, in library, and in DPW	The SWMP is available for public review.	The SWMP will continue to be available for public review.
Revised					

### 3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
3a	Map outfalls, receiving waters, and storm drain system	DPW	Complete mapping by end of fifth permit year.	Much of the mapping has been completed by Weston & Sampson Engineers as part of the sewer construction design. Additional activities have been scheduled and the funding mechanism will be voted at the May 2005 town meeting.	Continue mapping efforts to complete all mapping requirements.
Revised					

## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
6a	Sweep Streets	DPW	Sweep all streets	The DPW sweeps all of its 50 miles of public roads annually in the spring. The State also sweeps its roads in town.	Continue to sweep all public roads annually.
Revised					
6b	Clean catch basins	DPW	Clean all catch basins	The DPW cleans all of its catch basins annually after the streets have been swept.	Continue to clean all catch basins annually.
Revised					

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